



# 2018 Fact Sheet: Required Minimum Distributions Traditional Individual Retirement Account (IRA)



This fact sheet explains Pension Fund's policies and procedures for calculating and distributing required minimum distributions (RMDs) to owners of a Pension Fund Traditional Individual Retirement Account (IRA). Traditional IRAs are required to comply with the RMD rules under Section 408(a)(6) of the Internal Revenue Code.


## GENERAL INFORMATION

Federal law requires IRA owners who have reached age 70 ½ to begin receiving distributions from their IRA in certain minimum amounts by specified dates. If you are an IRA owner, you must begin receiving RMDs by April 1 of the calendar year following the calendar year in which you reach age 70 ½.

After that, you must receive a RMD by the end of each year until your entire IRA has been distributed. The penalty for not doing so is severe. If you do not receive a distribution that satisfies these minimum requirements, you must pay a nondeductible 50% tax on the amount that you should have, but did not, receive. Distributions from your account under the Tax-Deferred Retirement Account or any other employer plan do not satisfy the distribution requirements for your IRA. It is your responsibility to make certain that a RMD is timely distributed to you.

**Here is an example of how the timing rules for RMDs may apply to you:**

- If you reach age 70 ½ in 2018, you must receive your first RMD by April 1, 2019, to satisfy the requirement for 2018.

If 2018 is your first year for  RMD, you may choose to receive your RMD in 2018 or 2019. If you elect to delay your first RMD until 2019, you also must receive a second RMD by December 31, 2019, to satisfy the requirement for 2019.

**Note:** If you are age 70 ½ - *whether or not you are still working* – the RMD rules for IRAs apply to you.

## Satisfying the RMD Requirements

To help you satisfy the RMD requirements for IRAs, Pension Fund calculates the amount of your RMD from each of your Traditional IRAs and mails you a personalized statement each year. The statement shows the assumptions used to calculate your RMD and provides other information.

## Your RMD Calculation

The amount of your RMD is calculated by dividing your Traditional IRA account balance as of the prior December 31 by your life expectancy. Life expectancy is the length of time the Internal Revenue Service (IRS) expects an individual to live.

Except in certain circumstances discussed below, Pension Fund uses the Uniform Lifetime Table to determine RMDs for IRA owners regardless of your marital status or whether or not you have designated a beneficiary. For your calculation each year, Pension Fund uses the life expectancy factor corresponding to your age on your birthday in that year.

## Tips for Processing Your RMD

Read all forms carefully and complete according to the instructions on the form. Forms not completed accurately may not be processed according to your instructions.

When filling out and submitting forms to Pension Fund, please do not include special instructions. Special requests must be submitted separately and in writing

**UNIFORM LIFETIME TABLE**

Age	Factor	Age	Factor
70	27.4	93	9.6
71	26.5	94	9.1
72	25.6	95	8.6
73	24.7	96	8.1
74	23.8	97	7.6
75	22.9	98	7.1
76	22.0	99	6.7
77	21.2	100	6.3
78	20.3	101	5.9
79	19.5	102	5.5
80	18.7	103	5.2
81	17.9	104	4.9
82	17.1	105	4.5
83	16.3	106	4.2
84	15.5	107	3.9
85	14.8	108	3.7
86	14.1	109	3.4
87	13.4	110	3.1
88	12.7	111	2.9
89	12.0	112	2.6
90	11.4	113	2.4
91	10.8	114	2.1
92	10.2	115 & older	1.9

**Example**

Assume you reach age 70 ½ on February 1, 2018. You must receive your first RMD by April 1, 2019, to satisfy the RMD requirement for 2018. Because you will reach age 71 on August 1, 2018, the calculation will be based on the life expectancy factor corresponding to age 71, which is 26.5. Assume you have an IRA balance of \$100,000 on December 31, 2017. Your RMD for 2018 will be:

12/31/2017 balance.....\$100,000  
 Uniform Lifetime Table factor...../ 26.5  
**2018 RMD .....\$3,773.58**

Assume that this amount is distributed to you in December 2018. You must receive your second RMD by December 31, 2019. Your second RMD will be calculated using the factor corresponding to your age in 2019 (age 72), which is 25.6. Assume your IRA balance on December 31, 2018 is \$97,226.26. Your RMD for 2019 will be:

12/31/2018 balance.....\$97,226.26  
 Uniform Lifetime Table factor...../ 25.6  
**2019 RMD .....\$3,797.90**

Note that your RMD for a year will be reduced by the amount of any voluntary distributions you take that year from the IRA before the RMD is distributed.

**Beneficiary Designations**

In most cases, RMD calculations are based on the factors in the Uniform Lifetime Table. However, there is an exception if your sole designated beneficiary for the entire tax year is your spouse who is more than 10 years younger than you. In this case, your RMD will be calculated using the IRS Joint and Last Survivor Table, based on the joint life expectancy factors for both you and your spouse.

**Example**

Assume you reach age 70 ½ on November 1, 2018. You must receive your first RMD by April 1, 2019, to satisfy the RMD requirement for 2018. Assume further that your spouse is your sole designated beneficiary and is age 55 in 2018, and that you have an IRA balance of \$100,000 on December 31, 2017. Your RMD for 2018 will be:

12/31/2017 balance.....\$100,000  
 Joint and Last Survivor Table factor ...../ 31.1  
**2018 RMD .....\$3,215.43**

If you have not designated a beneficiary and want to do so, you must complete and return a *Beneficiary Designation Form*. This form can be found at [www.pensionfund.org/forms](http://www.pensionfund.org/forms) or you may request a copy from Pension Fund.

**Multiple IRAs**

If you have more than one Traditional IRA with Pension Fund, a RMD will be calculated on and distributed from each separate IRA. You may instead ask to have your entire RMD distributed from a specific IRA by completing a *Traditional IRA Application for Required Minimum Distribution*. This form can be found at [www.pensionfund.org/forms](http://www.pensionfund.org/forms) or you may request a copy from Pension Fund. The RMD rules do not apply to any Roth IRA you may have with Pension Fund.

**Default RMD Payment Schedule**

If your required beginning date for RMDs is in 2018, you are not required to receive your first RMD until April 1, 2019. However, Pension Fund will automatically make the first RMD to you in November 2018, unless you notify Pension Fund in writing that you wish to postpone the distribution. To postpone your first RMD, complete and return the *Traditional IRA Application for Required Minimum Distribution* postmarked no later than September 1, 2018.

After the first year, Pension Fund will automatically make the RMD to you in December of each year, unless you make an election to receive your RMD in a different form or time.

**IRA Owner Payment Options**

IRA owners may satisfy their RMDs in one of the following ways:

1. Elect to receive annual distributions from your IRA equal to your RMD for each year. Complete and return *Traditional IRA Application for Required Minimum Distribution*.
2. Elect to receive reoccurring distributions from your IRA each year. Note that unless the reoccurring distribution is equal to or greater than your RMD for a year, Pension Fund will distribute any additional amount needed to satisfy your RMD in December of that year. Complete and return *Traditional IRA Application for Reoccurring Distributions*.
3. Elect to receive your IRA in an annuity to provide a guaranteed monthly lifetime payment. An annuity payment will automatically satisfy your RMD requirements each year. Complete and return *Traditional IRA Application for Reoccurring Distributions*.

You always have the option to elect to receive the equivalent of your RMD as a lump sum payment. Complete and return *Traditional IRA Application for One-Time Distribution/Transfer*.

These forms can be found at [www.pensionfund.org/forms](http://www.pensionfund.org/forms) or you may request a copy from Pension Fund.

**Please note:** Unless you make an affirmative election to receive your Traditional IRA in one of the above ways, Pension Fund will follow its default process for distributing RMDs.

**Periodic and Other Distributions**

If you are taking periodic distributions from the IRA, or if you take a lump sum distribution from the IRA, you may automatically satisfy or reduce your annual RMD. If Pension Fund records show that you have received prior distributions during the year, at the end of the year we will compare the total distributed during the year with your RMD and distribute only the remaining amount you need to satisfy the RMD for that year, if any.

**Surviving Beneficiaries**

When you die, distributions to your beneficiaries must also satisfy the RMD rules. Pension Fund will calculate RMDs for beneficiaries using the life expectancy factors from the IRS Single Life Table. This may result in a different RMD amount than you received. If your spouse is your sole designated beneficiary, then he or she may instead elect to treat your IRA as his or her own IRA, in which case the RMD rules will apply to your spouse as an IRA owner, not a beneficiary.

**Federal Income Tax Withholding**

RMDs are not eligible for rollover. You will owe federal income taxes on the amount distributed. By law, Pension Fund is required to withhold 10% of the distribution for federal income tax purposes, unless you either request more or no withholding. Your options for federal tax withholding on your RMD are as follows:

1. Withhold 10%, the default withholding if you make no election.
2. Elect to not withhold taxes.
3. Elect an additional dollar amount above the 10% withholding. See example in box.

**Calculating an additional dollar amount above 10% withholding**

As an example, if you want a total of 15% of your RMD withheld, you would calculate the additional dollar amount as follows:

- RMD for 2018 = \$2,432.00
- 10% Tax Withholding = \$243.20
- 15% Tax Withholding = \$364.80
- Difference = \$121.60

You would need to write the difference (\$121.60) in Section IV of the *Traditional IRA Application for Required Minimum Distribution* or in Section II of the Substitute Form W-4P for RMDs. See example below.

**Pension Fund will withhold on required minimum distributions at 10%, unless you elect more withholding or no withholding from your distributions (check one only):**

- Do NOT withhold federal income tax from any distributions.
- Additional amount above 10%, if any, you want withheld from each distribution: \$ 1 2 1 6 0

**State Income Tax Withholding**

You may also owe state income taxes on the amount distributed. You will need to complete and return the state tax withholding certificate for your state of residence. If you do not return a completed certificate for your state, Pension Fund will apply your state's default tax withholding rules. If you reside in a state that requires mandatory withholding, Pension Fund will withhold the required amount. The following states currently mandate state income tax withholding: Arkansas, California, Connecticut, Delaware, Georgia, Iowa, Kansas, Maine, Maryland, Massachusetts, Michigan, Nebraska, North Carolina, Oklahoma, Oregon, Vermont, and Virginia, as well as the District of Columbia. For more information, refer to the state income tax withholding table at [www.pensionfund.org/forms](http://www.pensionfund.org/forms) or request a copy from Pension Fund.


Note: In some states, if federal income tax withholding is elected, state income tax must also be withheld. Pension Fund recommends that you consult a tax or financial advisor regarding the state income tax withholding rules that apply to you.

## Qualified Charitable Distributions

You may direct that all or part of your RMD be contributed to a charitable cause by taking a qualified charitable distribution (QCD) from your Traditional IRA. A QCD is a nontaxable distribution made directly by Pension Fund to an organization eligible to receive tax-deductible contributions. You must be at least age 70 ½ when the distribution is made. The QCD amount is limited to the amount of the distribution that would otherwise be included in your income, up to \$100,000 annually. Since a QCD is not included in your income, it is also not deductible on Schedule A of your income tax return. If you wish to make a QCD, complete and return IRA Application for Qualified Charitable Distribution, available at [www.pensionfund.org/forms](http://www.pensionfund.org/forms).

## Questions?

### Contact Pension Fund if:

- you have questions about your IRA; or
- you want to change your designated beneficiary or your designated beneficiary has died. 

If you have specific questions about your personal financial situation, you should consult an accountant or tax advisor. Pension Fund does not provide tax advice.



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