



Complete this *Beneficiary Application for TDRA Distributions* if you are a beneficiary with respect to benefits under the Tax-Deferred Retirement Account of the Pension Fund of the Christian Church (Disciples of Christ) ("TDRA"), in order to direct Pension Fund as to how to pay your inherited account.

You are required by law to begin taking minimum distributions (RMDs) from your inherited account within certain time periods that begin no earlier than the calendar year following the calendar year of the TDRA member's death. The rules that apply to you depend on your beneficiary classification and whether the deceased TDRA member was receiving RMDs at his or her death. If you do not timely begin RMDs, you must pay a 50% excise tax on the difference between your RMD and any distributions actually made to you.

**If you do not direct Pension Fund on how to make payment of your inherited account, Pension Fund will follow the RMD default payment schedule that applies to your beneficiary classification. Please see the attached *Explanation of TDRA Distribution Options for Beneficiaries* for more information regarding the options available under the TDRA.**

**- PLEASE TYPE OR PRINT CLEARLY -**

**I. DECEASED MEMBER INFORMATION**

Member Name \_\_\_\_\_ Account No. \_\_\_\_\_  
(first) (middle) (last/family name)

Home Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Country \_\_\_\_\_ Zip Code \_\_\_\_\_ - \_\_\_\_\_

**II. BENEFICIARY INFORMATION**

Individual or Trust Name \_\_\_\_\_  
(first) (middle) (last/family name)

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Country \_\_\_\_\_ Zip Code \_\_\_\_\_ - \_\_\_\_\_

State of Residence for State Taxes \_\_\_\_\_ Relationship to Deceased \_\_\_\_\_

Primary Phone Number (\_\_\_\_\_) \_\_\_\_\_ E-Mail Address \_\_\_\_\_

Social Security No./ITIN \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Trust EIN No. \_\_\_\_\_ - \_\_\_\_\_ Birth/Trust Date \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

**If the beneficiary is a minor, provide the following information for the minor's parent or legal guardian:**

Name _____ (first, middle, last/family name)	Social Security No./ITIN _____ - _____ - _____
Mailing Address _____	
City _____ State _____ Country _____ Zip Code _____ - _____	
Primary Phone Number (_____) _____ Relationship to Minor Child _____	

**III. AMOUNT AND FORM OF DISTRIBUTION**

I elect for my inherited TDRA account to be distributed in the following form of payment (*check one only*):

- Installment payments paid in substantially equal monthly payments over a period of \_\_\_\_\_ years (not to exceed 10). Payment will be made on the first day of each month.
- \$ \_\_\_\_\_ from the inherited TDRA account.
- \_\_\_\_\_ % of the inherited TDRA account.
- Amounts that satisfy the RMD rules in accordance with Pension Fund's RMD default payment schedule, based on my beneficiary classification (*see attached RMD Default Payment Schedule*).

I understand that my election is irrevocable after the date distributions begin. **I further understand that my form of distribution must comply with applicable required minimum distribution rules.**

#### IV. FEDERAL AND STATE INCOME TAX WITHHOLDING [SUBSTITUTE FORM W-4P]

Complete Section (A), (B), (C), or (D), as applicable.

##### A. Periodic Payments

If you elected **monthly installment payments**, Pension Fund will withhold on the distributions made to you as if you are married claiming three withholding allowances. However, if you are a spouse beneficiary and you elected installment payments over a period of fewer than 10 years, the eligible rollover distribution rules under (C) will apply to your distributions.

You may instead elect more withholding or less withholding from your distributions (*check one only*):

- Do NOT withhold federal income tax from any distributions.
- Withhold federal income tax from each distribution in accordance with the following:
- Total number of allowances you are claiming for withholding from each distribution  .
  - Marital status:  Single  Married  Married, but withhold at higher single rate.
  - Additional dollar amount, if any, you want withheld from each distribution: \$          .
- (Note: You cannot enter an additional amount without entering the number of allowances above).

##### B. Nonperiodic Payments (non-spouse beneficiaries only)

If you are non-spouse beneficiary who elected a **one-time payment**, Pension Fund will withhold 10% on the amount distributed to you, unless you elect to have the distribution paid in a direct rollover to an inherited IRA.

You may instead elect more withholding or no withholding from your distribution (*check one only*):

- Do NOT withhold federal income tax from the distribution.
- Additional dollar amount above 10%, if any, you want withheld from the distribution: \$          .

##### C. Eligible Rollover Distributions (spouse beneficiaries only)

If you are a spouse beneficiary who elected a **one-time payment** or **installment payments over a period of fewer than 10 years**, Pension Fund is required to withhold 20% from the amount of each distribution, unless you elect to have the distributions paid in a direct rollover to an eligible retirement plan, including an IRA.

You may elect to withhold more from your distributions:

- Withhold additional federal income tax of \$           from the distribution(s).

##### D. Required Minimum Distributions

Notwithstanding the above, if any portion of a distribution under (A) or (C) above is required to satisfy the required minimum distribution ("RMD") rules, Pension Fund will withhold 10% on that portion of the distribution, unless you elect more withholding or no withholding from the distribution (*check one only*):

- Do NOT withhold federal income tax from any distributions.
- Additional dollar amount above 10%, if any, you want withheld from each distribution: \$          .

##### Changing Your Elections and Additional Information

Your election will remain in effect until you submit a new Substitute Form W-4P making a new election. You may submit a new Substitute Form W-4P at any time, and it will be effective the first day of the next month that falls at least 30 days after the completed Substitute Form W-4P is received by Pension Fund. If you elect not to have withholding apply to your distributions, or if you do not have enough federal income tax withheld from your distributions, you may be responsible for payment of estimated tax.

If the social security number you provide on this Application is not correct, Pension Fund is required to withhold taxes on your distributions under (A) as if you are single claiming zero withholding allowances; to withhold taxes on your distributions under (C) at 20%; and to withhold taxes on your distributions under (B) and (D) at 10%, even if you elected to have no withholding.

##### State Tax Withholding

Unless you have a current state income tax withholding election in place, you will need to complete a state tax withholding certificate for your state of residence. If you live in a state that mandates state income tax withholding, Pension Fund will withhold the required amount. For more information regarding the withholding requirements of your state of residence, see [www.pensionfund.org](http://www.pensionfund.org).

**V. ELECTIONS FOR PAYMENT OF DISTRIBUTION**

The amount elected under Section III will be sent directly to you, unless you elect a direct rollover to an eligible employer plan or IRA or a transfer to your BA account with Pension Fund.

- If you are a non-spouse beneficiary, the only rollover option that you have is a direct rollover to an inherited IRA.
- If you are a spouse beneficiary, you may rollover your distribution to an eligible employer plan or IRA in your own name, by either direct rollover or indirect rollover. If you intend to make an indirect rollover, select direct cash payment. You must complete the rollover contribution within 60 days of receipt of your distribution.
- Monthly installment payments paid over 10 years and any amount required to satisfy the RMD rules are not eligible for rollover.

**See the accompanying "Special Tax Notice Regarding Distributions" for additional information regarding direct rollovers.**

I understand that my election is irrevocable after the date distributions begin (*check one only*):

- Direct cash payment.** I elect to have the distribution(s) paid to me directly.
- Direct rollover to account outside of Pension Fund.** I elect to have the distribution paid in a direct transfer to the eligible employer plan or IRA specified below (*must be at least \$200; non-spouse beneficiaries may rollover to an inherited IRA only*).

If applicable, the recipient IRA is a (*check one only*):  traditional IRA **or**  Roth IRA.

- Partial direct cash payment/partial direct rollover.** I elect to have \$ \_\_\_\_\_ or \_\_\_\_\_% of the distribution paid to me directly and the remaining portion of the distribution paid in a direct transfer to the eligible employer plan or IRA specified below (*must be at least \$500; non-spouse beneficiaries may rollover to an inherited IRA only*).

If applicable, the recipient IRA is a (*check one only*):  traditional IRA **or**  Roth IRA.

- Direct Rollover to my Pension Fund IRA Account No.** \_\_\_\_\_. If you do not already have a Pension Fund IRA, you must contemporaneously complete and return an *IRA Enrollment Form* with this Application (*surviving spouse option only*).

- Transfer to my BA Account No.** \_\_\_\_\_. If you do not already have a BA Account, you must contemporaneously complete and return a *BAA Enrollment Form* with this Application (*surviving spouse option only; available for RMD payments only*).

**DIRECT ROLLOVER TO INHERITED IRA. If you have elected a direct rollover of all or part of the distribution, please complete the following information [attach the recipient institution's forms required to complete this rollover to this Application]:**

Name of Recipient IRA \_\_\_\_\_

Name of Trustee/Custodian \_\_\_\_\_

Contact Name \_\_\_\_\_ Phone Number (\_\_\_\_) \_\_\_\_\_

Mailing Address of Trustee/Custodian \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Country \_\_\_\_\_ Zip Code \_\_\_\_\_ - \_\_\_\_\_

Method of Transmitting Transfer:

- ACH.** ABA# \_\_\_\_\_ Account Number \_\_\_\_\_ *Funds deposited next day. There is no charge for ACH.*
- Wire Transfer.** ABA# \_\_\_\_\_ Account Number \_\_\_\_\_ *There is a charge for wire transfers.*
- Mail Check to Trustee/Custodian.** Make check payable to: \_\_\_\_\_

**DIRECT ROLLOVER TO OWN PLAN OR IRA [SURVIVING SPOUSE ONLY; DO NOT COMPLETE IF DIRECT ROLLOVER IS TO PENSION FUND IRA]. If you have elected a direct rollover to an eligible employer plan or IRA of all or part of the distribution, please complete this section [attach the recipient institution's forms required to complete this rollover to this Application]:**

Name of Recipient Plan/IRA \_\_\_\_\_

Name of Trustee/Custodian/Administrator \_\_\_\_\_

Contact Name \_\_\_\_\_ Phone Number (\_\_\_\_) \_\_\_\_\_

Mailing Address of Trustee/Custodian/Administrator \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Country \_\_\_\_\_ Zip Code \_\_\_\_\_ - \_\_\_\_\_

Method of Transmitting Transfer:

- ACH.** ABA# \_\_\_\_\_ Account Number \_\_\_\_\_ *Funds deposited next day. There is no charge for ACH.*
- Wire Transfer.** ABA# \_\_\_\_\_ Account Number \_\_\_\_\_ *There is a charge for wire transfers.*
- Mail Check to Trustee/Custodian/Administrator.** Make check payable to: \_\_\_\_\_

**CASH PAYMENT.** If you have elected a direct cash payment, it will be direct deposited by ACH into your bank account on record with Pension Fund, unless you elect for the distribution to be sent to you by check. *You must be an owner of the bank account to which distributions are direct deposited. If you do not have a bank account on record, complete the following information and attach a "void" check to this Application:*

Name of Bank \_\_\_\_\_

Mailing Address of Bank \_\_\_\_\_ Phone Number ( ) \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Country \_\_\_\_\_ Zip Code \_\_\_\_\_ - \_\_\_\_\_

Your Account Number \_\_\_\_\_ Bank Routing Number \_\_\_\_\_  Checking  Savings

**I elect for my distribution to be made to me by check.** The distribution will be mailed to my home address as provided in Section II.

## VI. TIMING OF DISTRIBUTION

You have the right to receive the "Special Tax Notice Regarding Distributions" at least 30 days before the date as of which a distribution is made from the TDRA. To receive an immediate payment of your distribution, you must waive your right to 30 days prior notice.

- I elect to waive my right to 30 days prior notice regarding my direct rollover rights.
- I do not elect to waive my right to 30 days prior notice regarding my direct rollover rights.

## VII. APPLICANT CERTIFICATION AND SIGNATURE

By signing this Application, I make the following certifications:

- I understand that the personal information provided on this Application will be used by Pension Fund to process my elections and to provide services to me under the TDRA.
- I have read the *Explanation of TDRA Distribution Options for Beneficiaries* attached to this Application and represent that I understand the same. I agree to be bound by all terms of the TDRA that govern my distribution option, as in effect at the time my distribution is processed.
- As a beneficiary, I understand and agree that Pension Fund may only make a distribution of the member's account balance in my name if I am properly designated as the beneficiary on the member's current *Beneficiary Designation Form* on file with Pension Fund, or, in the absence of such form, based on the provisions in the TDRA. **Unless already provided to Pension Fund, I have attached a copy of the member's death certificate to this Application.**
- If I have elected a direct rollover in whole or part, I certify that the recipient employer plan or IRA identified above is an eligible retirement plan under Code Section 402(c)(8), which includes a 401(a) plan (including a 401(k) plan), a 403(a) plan, a 403(b) plan, a governmental 457(b) plan, and a traditional or Roth individual retirement account or annuity under Code Section 408 or 408A, and that said plan or IRA will accept the direct rollover amount on my behalf. If I am the non-spouse beneficiary of the member, I understand that the only rollover option I have is a direct rollover to an inherited IRA.
- I certify that the information provided on this Application is accurate. I agree that I will timely notify Pension Fund of any changes to the information provided on this Application.

**Applicant Signature** \_\_\_\_\_ **Date** \_\_\_\_/\_\_\_\_/\_\_\_\_

### Pension Fund of the Christian Church

P.O. Box 6251, Indianapolis, Indiana 46206-6251

Toll Free Phone: 1.866.495.7322 • Phone: 317.634.4504 • Fax: 317.634.4071

E-mail: [pfcc1@pensionfund.org](mailto:pfcc1@pensionfund.org) • Website: [www.pensionfund.org](http://www.pensionfund.org)



**EXPLANATION OF TDRA DISTRIBUTION OPTIONS FOR BENEFICIARIES**

If you are a designated beneficiary of a deceased TDRA member, Pension Fund will establish an inherited TDRA in your name with the portion of the member's account balance that belongs to you. You have the following options with respect to your inherited TDRA:

- **Lump Sum Payments.**

You may elect a one-time payment of a specific dollar amount or percentage of the inherited TDRA. If the lump sum payment represents the entire inherited TDRA, no further distributions will be made to you. You may receive the distribution as a cash payment, or you may elect to rollover the distribution to an eligible employer plan or IRA.

If you are a beneficiary other than the surviving spouse, the only rollover option that you have is a direct rollover to an inherited IRA (meaning that you cannot transfer to an IRA in your own name). An inherited IRA is established in the name of the TDRA member for your benefit. You are required to take distributions from an inherited IRA under the required minimum distribution rules that apply to beneficiaries.

If you are a surviving spouse, you may also rollover a cash payment to an eligible employer plan or IRA (not available to non-spouse beneficiaries). You must complete the rollover within 60 days of receiving the distribution.

- **Installment Payments.**

You may elect monthly installment payments over a period of up to ten years from your inherited TDRA. Distributions are paid pursuant to the installment schedule until the inherited TDRA is fully depleted. You will receive the distributions as cash payments.

If you are the surviving spouse beneficiary, you may rollover your monthly installment payments to an eligible employer plan or IRA if payment are made for a period of fewer than 10 years (except that any portion required to satisfy the required minimum distribution rules may not be rolled over).

- **Required Minimum Distribution (RMD) Payments.**

You may elect to receive payments in amounts that satisfy the RMD rules in accordance with Pension Fund's RMD default payment schedule. The default payment schedule applicable to you will depend on your beneficiary classification, which is described in more detail on the following page. Amounts paid in satisfaction of the RMD rules are not eligible for rollover, and you will receive the distributions as cash payments. If you elect this option, you may elect to receive additional distributions from your inherited TDRA earlier and in greater amounts than the distributions that would occur under the default schedule by completing a new *Beneficiary Application for TDRA Distributions*.

In the event of your death before you receive the entire balance of your inherited TDRA, the remaining balance will be paid to your designated beneficiary (or if none, to your estate).

**Required Minimum Distribution (RMD) Default Payment Schedule**

<b>Beneficiary Classification</b>	<b>When Payments Begin</b>	<b>Duration and Amount of Payments</b>
Surviving spouse of the member	The later of: <ul style="list-style-type: none"> <li>• November of the year following the year of the member's death, or</li> <li>• November of the year in which the member would have turned age 72.</li> </ul>	Paid annually; payments are calculated over the life expectancy of the surviving spouse based on IRS life expectancy tables.
The member's minor child (until the age of majority)	November of the year following the year of the member's death.	Paid annually; payments are calculated over the life expectancy of the beneficiary based on IRS life expectancy tables.
A disabled individual		
A chronically ill individual		
Any designated beneficiary who is not more than 10 years younger than the member		
Individual beneficiary who does not qualify under the above categories <ul style="list-style-type: none"> <li>• Includes beneficiaries of beneficiaries who are named above</li> <li>• Applies to minor children once they reach the age of majority</li> </ul>	November of the year that contains the 10 <sup>th</sup> anniversary of the member's death.	One-time lump sum payment of the entire inherited TDRA.
Non-individual beneficiary (e.g., charity, estate, trust)	If the member died after he or she began receiving RMD payments, November of the year following the year of the member's death.	Paid annually; payments are calculated over the life expectancy of the member based on IRS life expectancy tables.
	If the member died before he or she began receiving RMD payments, November of the year which contains the 5 <sup>th</sup> anniversary of the member's death.	One-time lump sum payment of the entire inherited TDRA.



You are receiving this notice because all or a portion of a payment you will be receiving from your 403(b) account under the Tax-Deferred Retirement Accounts of the Pension Fund of the Christian Church (Disciples of Christ) (the "TDRA") is eligible to be rolled over to an IRA or an employer plan. This notice is intended to help you decide whether to do such a rollover.

Rules that apply to most payments from the TDRA are described in the "General Information About Rollovers" section. Special rules that only apply in certain circumstances are described in the "Special Rules and Options" section.

## **GENERAL INFORMATION ABOUT ROLLOVERS**

### **How can a rollover affect my taxes?**

You will be taxed on a payment from the TDRA if you do not roll it over. If you are under age 59½ and do not do a rollover, you will also have to pay a 10% additional income tax on early distributions (generally, distributions made before age 59½), unless an exception applies. However, if you do a rollover, you will not have to pay tax until you receive payments later and the 10% additional income tax will not apply if those later payments are made after you are age 59½ (or if an exception to the 10% additional income tax applies).

### **What types of retirement accounts and plans may accept my rollover?**

You may roll over the payment to either an IRA (an individual retirement account or individual retirement annuity) or an employer plan (a tax-qualified plan, section 403(b) plan, or governmental section 457(b) plan) that will accept the rollover. The rules of the IRA or employer plan that holds the rollover will determine your investment options, fees, and rights to payment from the IRA or employer plan (for example, no spousal consent rules apply to IRAs and IRAs may not provide loans). Further, the amount rolled over will become subject to the tax rules that apply to the IRA or employer plan.

### **How do I do a rollover?**

There are two ways to do a rollover. You can do either a direct rollover or a 60-day rollover.

If you do a direct rollover, the TDRA will make the payment directly to your IRA or an employer plan. You should contact the IRA sponsor or the administrator of the employer plan for information on how to do a direct rollover.

If you do not do a direct rollover, you may still do a rollover by making a deposit into an IRA or eligible employer plan that will accept it. Generally, you will have 60 days after you receive the payment to make the deposit. If you do not do a direct rollover, the TDRA is required to withhold 20% of the payment for federal income taxes (up to the amount of cash and property received). This means that, in order to roll over the entire payment in a 60-day rollover, you must use other funds to make up for the 20% withheld. If you do not roll over the entire amount of the payment, the portion not rolled over will be taxed and will be subject to the 10% additional income tax on early distributions if you are under age 59½ (unless an exception applies).

### **How much may I roll over?**

If you wish to do a rollover, you may roll over all or part of the amount eligible for rollover. Any payment from the TDRA is eligible for rollover, except:

- Certain payments spread over a period of at least 10 years or over your life or life expectancy (or the joint lives or joint life expectancies of you and your beneficiary);
- Required minimum distributions after age 70½ (if you were born before July 1, 1949), after age 72 (if you were born after June 30, 1949), or after death;
- Hardship distributions; and
- Corrective distributions of contributions that exceed tax law limitations.

Pension Fund can tell you what portion of a payment is eligible for rollover.

**If I don't do a rollover, will I have to pay the 10% additional income tax on early distributions?**

If you are under age 59½, you will have to pay the 10% additional income tax on early distributions for any payment from the TDRA (including amounts withheld for income tax) that you do not roll over, unless one of the exceptions listed below applies. This tax applies to the part of the distribution that you must include in income and is in addition to the regular income tax on the payment not rolled over.

The 10% additional income tax does not apply to the following payments from the TDRA:

- Payments made after you separate from service if you will be at least age 55 in the year of the separation;
- Payments that start after you separate from service if paid at least annually in equal or close to equal amounts over your life or life expectancy (or the joint lives or joint life expectancies of you and your beneficiary);
- Payments made due to disability;
- Payments after your death;
- Corrective distributions of contributions that exceed tax law limitations;
- Payments made directly to the government to satisfy a federal tax levy;
- Payments made under a qualified domestic relations order (QDRO);
- Payments of up to \$5,000 made to you if the payment is a qualified birth or adoption distribution;
- Payments up to the amount of your deductible medical expenses (without regard to whether you itemize deductions for the taxable year);
- Certain payments made while you are on active duty if you were a member of a reserve component called to duty after September 11, 2001 for more than 179 days; and
- Payments excepted from the additional income tax by federal legislation relating to certain emergencies and disasters.

**If I do a rollover to an IRA, will the 10% additional income tax apply to early distributions from the IRA?**

If you receive a payment from an IRA when you are under age 59½, you will have to pay the 10% additional income tax on early distributions on the part of the distribution that you must include in income, unless an exception applies. In general, the exceptions to the 10% additional income tax for early distributions from an IRA are the same as the exceptions listed above for early distributions from the TDRA. However, there are a few differences for payments from an IRA, including:

- The exception for payments made after you separate from service if you will be at least age 55 in the year of the separation does not apply;
- The exception for qualified domestic relations orders (QDROs) does not apply (although a special rule applies under which, as part of a divorce or separation agreement, a tax-free transfer may be made directly to an IRA of a spouse or former spouse); and
- The exception for payments made at least annually in equal or close to equal amounts over a specified period applies without regard to whether you have had a separation from service.

Additional exceptions apply for payments from an IRA, including:

- Payments for qualified higher education expenses;
- Payments up to \$10,000 used in a qualified first-time home purchase; and



- Payments for health insurance premiums after you have received unemployment compensation for 12 consecutive weeks (or would have been eligible to receive unemployment compensation but for self-employed status).

### **Will I owe State income taxes?**

This notice does not describe any State or local income tax rules (including withholding rules).

## **SPECIAL RULES AND OPTIONS**

### **If your payment includes after-tax contributions**

After-tax contributions included in a payment are not taxed. If you receive a partial payment of your total benefit, an allocable portion of your after-tax contributions is included in the payment, so you cannot take a payment of only after-tax contributions. However, if you have pre-1987 after-tax contributions maintained in a separate account, a special rule may apply to determine whether the after-tax contributions are included in a payment. In addition, special rules apply when you do a rollover, as described below.

You may roll over to an IRA a payment that includes after-tax contributions through either a direct rollover or a 60-day rollover. You must keep track of the aggregate amount of the after-tax contributions in all of your IRAs (in order to determine your taxable income for later payments from the IRAs). If you do a direct rollover of only a portion of the amount paid from the TDRA and at the same time the rest is paid to you, the portion directly rolled over consists first of the amount that would be taxable if not rolled over. For example, assume you are receiving a distribution of \$12,000, of which \$2,000 is after-tax contributions. In this case, if you directly roll over \$10,000 to an IRA that is not a Roth IRA, no amount is taxable because the \$2,000 amount not rolled over is treated as being after-tax contributions. If you do a direct rollover of the entire amount paid from the TDRA to two or more destinations at the same time, you can choose which destination receives the after-tax contributions.

Similarly, if you do a 60-day rollover to an IRA of only a portion of a payment made to you, the portion rolled over consists first of the amount that would be taxable if not rolled over. For example, assume you are receiving a distribution of \$12,000, of which \$2,000 is after-tax contributions, and no part of the distribution is directly rolled over. In this case, if you roll over \$10,000 to an IRA that is not a Roth IRA in a 60-day rollover, no amount is taxable because the \$2,000 amount not rolled over is treated as being after-tax contributions.

You may roll over to an employer plan all of a payment that includes after-tax contributions, but only through a direct rollover (and only if the receiving plan separately accounts for after-tax contributions and is not a governmental section 457(b) plan). You can do a 60-day rollover to an employer plan of part of a payment that includes after-tax contributions, but only up to the amount of the payment that would be taxable if not rolled over.

### **If you miss the 60-day rollover deadline**

Generally, the 60-day rollover deadline cannot be extended. However, the IRS has limited authority to waive the deadline under certain extraordinary circumstances, such as when external events prevented you from completing the rollover by the 60-day rollover deadline. Under certain circumstances, you may claim eligibility for a waiver of the 60-day rollover deadline by making a written self-certification. Otherwise, to apply for a waiver from the IRS, you must file a private letter ruling request with the IRS. Private letter ruling requests require the payment of a nonrefundable user fee. For more information, see IRS Publication 590-A, *Contributions to Individual Retirement Arrangements (IRAs)*.

### **If you were born on or before January 1, 1936**

If you were born on or before January 1, 1936 and receive a lump sum distribution that you do not roll over, special rules for calculating the amount of the tax on the payment might apply to you. For more information, see IRS Publication 575, *Pension and Annuity Income*.

## **If you roll over your payment to a Roth IRA**

If you roll over the payment from the TDRA to a Roth IRA, a special rule applies under which the amount of the payment rolled over (reduced by any after-tax amounts) will be taxed. In general, the 10% additional income tax on early distributions will not apply. However, if you take the amount rolled over out of the Roth IRA within the 5-year period that begins on January 1 of the year of the rollover, the 10% additional income tax will apply (unless an exception applies).

If you roll over the payment to a Roth IRA, later payments from the Roth IRA that are qualified distributions will not be taxed (including earnings after the rollover). A qualified distribution from a Roth IRA is a payment made after you are age 59 ½ (or after your death or disability, or as a qualified first-time homebuyer distribution of up to \$10,000) and after you have had a Roth IRA for at least 5 years. In applying this 5-year rule, you count from January 1 of the year for which your first contribution was made to a Roth IRA. Payments from the Roth IRA that are not qualified distributions will be taxed to the extent of earnings after the rollover, including the 10% additional income tax on early distributions (unless an exception applies). You do not have to take required minimum distributions from a Roth IRA during your lifetime. For more information, see IRS Publication 590-A, *Contributions to Individual Retirement Arrangements (IRAs)* and IRS Publication 590-B, *Distributions from Individual Retirement Arrangements (IRAs)*.

You cannot roll over a payment from the TDRA to a designated Roth account in an employer plan.

## **If you are not a TDRA member**

Payments after death of the member. If you receive a distribution after the member's death that you do not roll over, the distribution generally will be taxed in the same manner described elsewhere in this notice. However, the 10% additional income tax on early distributions does not apply, and the special rule described under the section "If you were born on or before January 1, 1936" applies only if the deceased member was born on or before January 1, 1936.

**If you are a surviving spouse.** If you receive a payment from the TDRA as the surviving spouse of a deceased member, you have the same rollover options that the member would have had, as described elsewhere in this notice. In addition, if you choose to do a rollover to an IRA, you may treat the IRA as your own or as an inherited IRA.

An IRA you treat as your own is treated like any other IRA of yours, so that payments made to you before you are age 59½ will be subject to the 10% additional income tax on early distributions (unless an exception applies) and required minimum distributions from your IRA do not have to start until after you are age 70½ (if you were born before July 1, 1949) or age 72 (if you were born after June 30, 1949).

If you treat the IRA as an inherited IRA, payments from the IRA will not be subject to the 10% additional income tax on early distributions. However, if the member had started taking required minimum distributions, you will have to receive required minimum distributions from the inherited IRA. If the member had not started taking required minimum distributions from the TDRA, you will not have to start receiving required minimum distributions from the inherited IRA until the year the member would have been age 70½ (if the member was born before July 1, 1949) or age 72 (if the member was born after June 30, 1949).

**If you are a surviving beneficiary other than a spouse.** If you receive a payment from the TDRA because of the member's death and you are a designated beneficiary other than a surviving spouse, the only rollover option you have is to do a direct rollover to an inherited IRA. Payments from the inherited IRA will not be subject to the 10% additional income tax on early distributions. You will have to receive required minimum distributions from the inherited IRA.

Payments under a QDRO. If you are the spouse or former spouse of the member who receives a payment from the TDRA under a QDRO, you generally have the same options and the same tax treatment that the member would have (for example, you may roll over the payment to your own IRA or an eligible employer plan that will accept it). However, payments under the QDRO will not be subject to the 10% additional income tax on early distributions.

## **If you are a nonresident alien**

If you are a nonresident alien and you do not do a direct rollover to a U.S. IRA or U.S. employer plan, instead of withholding 20%, the TDRA is generally required to withhold 30% of the payment for federal income taxes. If the amount withheld exceeds the amount of tax you owe (as may happen if you do a 60-day rollover), you may request an income tax refund by filing Form 1040NR and attaching your Form 1042-S. See Form W-8BEN if you are entitled to a reduced rate of withholding under an income tax treaty. For more information, see also IRS Publication 519, *U.S. Tax Guide for Aliens*, and IRS Publication 515, *Withholding of Tax on Nonresident Aliens and Foreign Entities*.

## **Other special rules**

If a payment is one in a series of payments for less than 10 years, your choice whether to make a direct rollover will apply to all later payments in the series (unless you make a different choice for later payments).

If your payments for the year are less than \$200, the TDRA is not required to allow you to do a direct rollover and is not required to withhold federal income taxes. However, you may do a 60-day rollover.

Unless you elect otherwise, a mandatory cashout of more than \$1,000 will be directly rolled over to an IRA chosen by Pension Fund. A mandatory cashout is a payment from the TDRA to a member made before age 62 and without consent, where the member's benefit does not exceed \$5,000 (not including any amounts held under the TDRA as a result of a prior rollover made to the TDRA).

You may have special rollover rights if you recently served in the U.S. Armed Forces. For more information on special rollover rights related to the U.S. Armed Forces, see IRS Publication 3, *Armed Forces' Tax Guide*. You also may have special rollover rights if you were affected by a federally declared disaster (or similar event), or if you received a distribution on account of a disaster. For more information on special rollover rights related to disaster relief, see the IRS website at [www.irs.gov](http://www.irs.gov).

## **FOR MORE INFORMATION**

You may wish to consult with Pension Fund or a professional tax advisor before taking a payment from the TDRA. Also, you can find more detailed information on the federal tax treatment of payments from employer plans in IRS Publication 575, *Pension and Annuity Income*; IRS Publication 590-A, *Contributions to Individual Retirement Arrangements (IRAs)*; IRS Publication 590-B, *Distributions from Individual Retirement Arrangements (IRAs)*; and IRS Publication 571, *Tax-Sheltered Annuity Plans (403(b) Plans)*. These publications are available from a local IRS office, on the web at [www.irs.gov](http://www.irs.gov) or by calling 1-800-TAX-FORM.

### **Pension Fund of the Christian Church**

P.O. Box 6251, Indianapolis, Indiana 46206-6251

Toll Free Phone: 1.866.495.7322 • Phone: 317.634.4504 • Fax: 317.634.4071

E-mail: [pfcc1@pensionfund.org](mailto:pfcc1@pensionfund.org) • Website: [www.pensionfund.org](http://www.pensionfund.org)